

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2024/25				
	Unit Measurement	2023/24 Charge	2024/25 Proposed Charge	% Change
Garages				
Garage Rent (VAT not charged to tenants but is charged to non tenants)	Per Week	13.65	14.30	4.8%
Premium garages	Per Week	14.55	15.20	4.5%
Garage Rent - Concessionary	Per Week	6.95	7.30	5.0%
Private Sector Housing				
Housing Notices (fixed charge per person)		326.00	342.00	4.9%
Licence for a standard 5 bedroom HMO (initiated with LA intervention) 5 year licence		904.00	949.00	5.0%
Additional Bedrooms	Per Bedroom	17.00	18.00	5.9%
HMO licence fee Part 1: Initial licence fee application		780.00	841.00	7.8%
HMO licence fee Part 2: Ongoing management of 5 year licence		474.00	506.00	6.8%
Enforcement fee: Due to failure to apply to Local authority		633.00	678.00	7.1%
Standard inspection for immigration		217.00	228.00	5.1%
Licensing				
Licensing fees with nil increase year on year are set by statute. Legislation would be required to vary these charges.				
Mobile Home Licences (Per Annum)				
Annual Fee		£53.00 +£7.90 per unit	£53.00 +£7.90 per unit	0.0%
New Site Application				
New Site Licence Application Fee		£514.00+ £7.92 per unit	£514.00+ £7.92 per unit	0.0%
Other fees				
Deposit/Change of Site Rules		£90	£90	0.0%
Transfer/amendment of a Site Licence		£209 (+ £94 if a site visit is required)	£209 (+ £94 if a site visit is required)	0.0%
Enforcement: Hourly rate of officers involved, plus any other costs such as legal fees.				
Old Town Hall Arts Centre				
Meetings / Rehearsals / Workshops / Classes (no technical support) minimum 2hr booking				
Theatre (capacity 120) - Mon - Fri (10:30 - 18:00)	Per Hour	32.00	34.00	6.3%
Theatre (capacity 120) - Mon - Fri (18:00 - 23:00)	Per Hour	38.00	40.00	5.3%
Theatre (capacity 120) - Sat - Sun (10:30 - 23:00)	Per Hour	38.00	40.00	5.3%
Theatre (capacity 120) - Mon - Sun (10.30 - 23.00) (Casual Staff are required for the event)	Additional Per Hour	12.00	13.00	8.3%
Theatre (capacity 120) - Mon - Fri (10:30 - 17:30) - Registered Charity rate	Per Hour	25.00	27.00	8.0%
Theatre (capacity 120) - Mon - Fri (18:00 - 22:30) - Registered Charity rate	Per Hour	27.00	29.00	7.4%
Theatre (capacity 120) - Sat - Sun - Registered Charity rate	Per Hour	27.00	29.00	7.4%
Theatre (capacity 120) - Mon - Sun (10.30 - 23.00) - Registered Charity rate (Casual Staff are required for the event)	Additional Per Hour	12.00	13.00	8.3%
Cellar (capacity 60-90) - Mon - Fri (10:30 - 17:30)	Per Hour	17.00	18.00	5.9%
Cellar (capacity 60-90) - Mon - Fri (18:00 - 22:30)	Per Hour	27.00	29.00	7.4%
Cellar (capacity 60-90) - Sat - Sun (10:30 - 22:30)	Per Hour	27.00	29.00	7.4%
Cellar (capacity 60-90) - Mon - Sun (10.30 - 22.30) (Casual Staff are required for the event)	Additional Per Hour	12.00	13.00	8.3%
Cellar (capacity 60-90) - Mon - Fri (10:30 - 17:30) - Registered Charity rate	Per Hour	16.00	17.00	6.3%
Cellar (capacity 60-90) - Mon - Fri (18:00 - 22:30) - Registered Charity rate	Per Hour	25.00	27.00	8.0%
Cellar (capacity 60-90) - Sat-Sun - Registered Charity rate	Per Hour	25.00	27.00	8.0%
Cellar (capacity 60-90) - Mon - Sun (10.30 - 22:30) - Registered Charity rate - (Casual Staff are required for the event)	Additional Per Hour	12.00	13.00	8.3%
Gallery (capacity 55) - Mon - Sun (18:00 - 22:30)	Per Hour	27.00	29.00	7.4%
Gallery (capacity 55) - Mon - Sun (10.30 - 22:30) (Casual Staff are required for the event)	Per Hour	12.00	13.00	8.3%
Gallery (capacity 55) - Mon - Sun (18:00 - 22:30) - Registered Charity rate	Per Hour	25.00	27.00	8.0%
Gallery (capacity 55) - Mon - Sun (10.30 - 22:30) Registered Charity rate - (Casual Staff are required for the event)	Additional Per Hour	12.00	13.00	8.3%
Private Parties (including FOH / Bar staff)				
If the hirer requires daytime rehearsal / set up - this is charged at the hourly rate				
Cellar (capacity 60-90) - Mon - Sun (18:00 - 23:00)		308.00	324.00	5.2%
Cellar (capacity 60-90) - Mon - Sun (18:00 - 23:00) - Registered Charity rate		253.00	266.00	5.1%
Gallery (capacity 55) - Mon - Sun (18:00 - 23:00)		308.00	324.00	5.2%
Gallery (capacity 55) - Mon - Sun (18:00 - 23:00) - Registered Charity rate		253.00	266.00	5.1%
There is an additional charge of £60 for technical support if deemed necessary				
Performances & Rehearsals (inc. FOH / Technical / Bar / Box Office Support)				
Theatre (capacity 120) - Mon - Sun (10.00 - 23:00)		743.00	781.00	5.1%

All fees and charges are exclusive of VAT unless otherwise stated

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2024/25				
	Unit Measurement	2023/24 Charge	2024/25 Proposed Charge	% Change
Theatre (capacity 120) - Mon - Sun (10:00 - 23:00) Registered Charity rate		572.00	601.00	5.1%
Cellar (capacity 30 - 60) - Mon - Sun (10:00 - 23:00)		517.00	543.00	5.0%
Cellar (capacity 30 - 60) - Mon - Sun (10:00 - 23:00) Registered Charity rate		341.00	359.00	5.3%
Adventure Playgrounds				
Community/Voluntary Group	Per Hour	37.63	39.51	5.0%
Private Group	Per Hour	65.00	68.25	5.0%
Children's Party	Per Hour	65.00	68.25	5.0%
Training Organisation (Play) if no staff needed	Per Hour	34.35	36.07	5.0%
Training Organisation (Care)	Per Hour	55.15	57.90	5.0%
Schools	Per Hour	34.35	36.07	5.0%
Schools	Half Day	66.60	86.25	29.5%
Schools	Full Day	133.20	139.86	5.0%
Sports pitch (Chaulden AP)	Per Hour	39.55	41.52	5.0%
Sports pitch (Grovehill & Woodhall Farm AP)	Per Hour	57.25	60.11	5.0%
Sports pitch (Adeyfield AP)	Per Hour	39.55	41.52	5.0%
Laser Tag (party hire in addition to venue)		67.65	71.03	5.0%
Soft Play	Per Hour	30.00	30.00	0.0%
Zorb Ball (up to 16 people)	Per hour	50.00	50.00	0.0%
Archery Tag	Per hour	50.00	50.00	0.0%
Quad Bikes 30 minute session	Per Person, Per session	15.00	15.00	0.0%
Sports Pitch Hire				
Netball Courts at Cupid Green (November – March from 8am – 6pm April – October from 7am – 9pm)				
Hire of Netball courts by a coach or a club	Per Hour	12.00	12.00	0.0%
Hire of Netball Courts by an individual	Per Hour	No charge	No charge	0.0%
Tennis Courts at Cupid Green (November – March from 8am – 6pm April – October from 7am – 9pm)				
Hire of Tennis Courts by coach or club	Per Hour	6.00	6.00	0.0%
Hire of Tennis Courts by an individual	Per Hour	No charge	No charge	0.0%
Hire of Open Space for Bootcamp (November – March from 8am – 6pm April – October from 7am – 9pm)				
Charges for trainers /companies offering outdoor exercise for more than one person	Per Hour option	6.00	6.00	0.0%
	Per Month option	23.00	23.00	0.0%
	Per Year option	225.00	225.00	0.0%
Personal Trainers offering outdoor exercise for an individual - no charge.		No charge	No charge	0.0%
CCTV				
Civil claims - search of footage	Per Request	21.50	50.00	132.6%
Civil claims - supply of evidence	Per Request	40.00	N/a	-
Civil claims - search of footage and supply of evidence	Per Request	-	150.00	0.0%

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HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2024/25

		2023/24 Charge	2024/25 Proposed Charge			% change
			Application	Licence	Total fee	
Fees in this schedule with nil increase year on year are set by statute. Legislation would be required to vary these charges.						
Alcohol, entertainment and late night refreshment licences						
Club premises certificates – applications						
Application for new club premises certificate	Band A	100.00	100.00	-	100.00	0.0%
	Band B	190.00	190.00	-	190.00	0.0%
	Band C	315.00	315.00	-	315.00	0.0%
	Band D	450.00	450.00	-	450.00	0.0%
	Band E	635.00	635.00	-	635.00	0.0%
	Site under construction/development	315.00	315.00	-	315.00	0.0%
Application for full variation of club premises certificate	Band A	100.00	100.00	-	100.00	0.0%
	Band B	190.00	190.00	-	190.00	0.0%
	Band C	315.00	315.00	-	315.00	0.0%
	Band D	450.00	450.00	-	450.00	0.0%
	Band E	635.00	635.00	-	635.00	0.0%
	Site under construction/development	315.00	315.00	-	315.00	0.0%
Application for minor variation of club premises certificate		89.00	89.00	-	89.00	0.0%
Request for duplicate copy of certificate following loss/theft/damage		10.50	10.50	-	10.50	0.0%
Change of name or address on club premises certificate		10.50	10.50	-	10.50	0.0%
Change of club rules		10.50	10.50	-	10.50	0.0%
Club premises certificates – annual fees						
Annual fee (payable on anniversary of grant of certificate)	Band A	70.00	-	70.00	70.00	0.0%
	Band B	180.00	-	180.00	180.00	0.0%
	Band C	295.00	-	295.00	295.00	0.0%
	Band D	320.00	-	320.00	320.00	0.0%
	Band E	350.00	-	350.00	350.00	0.0%
	Site under construction/development	295.00	-	295.00	295.00	0.0%
Personal licences						
Application for new personal licence		37.00	37.00	-	37.00	0.0%
Duplicate copy of licence following theft/loss/damage		10.50	10.50	-	10.50	0.0%
Change of name or address		10.50	10.50	-	10.50	0.0%
Premises licences – applications						
Application for new premises licence	Band A	100.00	100.00	-	100.00	0.0%
	Band B	190.00	190.00	-	190.00	0.0%
	Band C	315.00	315.00	-	315.00	0.0%
	Band D	450.00	450.00	-	450.00	0.0%
	Band D with multiplier	900.00	900.00	-	900.00	0.0%
	Band E	635.00	635.00	-	635.00	0.0%
	Band E with multiplier	1,905.00	1,905.00	-	1,905.00	0.0%
	Site under construction/development	315.00	315.00	-	315.00	0.0%
	Exempt	No fee	No fee	No fee	No fee	0.0%
Application for full variation of premises licence	Band A	100.00	100.00	-	100.00	0.0%
	Band B	190.00	190.00	-	190.00	0.0%
	Band C	315.00	315.00	-	315.00	0.0%
	Band D	450.00	450.00	-	450.00	0.0%
	Band D with multiplier	900.00	900.00	-	900.00	0.0%
	Band E	635.00	635.00	-	635.00	0.0%
	Band E with multiplier	1,905.00	1,905.00	-	1,905.00	0.0%
	Site under construction/development	315.00	315.00	-	315.00	0.0%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2024/25						
		2023/24 Charge	2024/25 Proposed Charge			% change
			Application	Licence	Total fee	
	Exempt	No fee	No fee	No fee	No fee	0.0%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2024/25						
		2023/24 Charge	2024/25 Proposed Charge			% change
			Application	Licence	Total fee	
Additional application fee for high-capacity premises (payable in addition to the standard application fee)	Capacity: 5,000–9,999	1,000.00	1,000.00	-	1,000.00	0.0%
	Capacity: 10,000–14,999	2,000.00	2,000.00	-	2,000.00	0.0%
	Capacity: 15,000–19,999	4,000.00	4,000.00	-	4,000.00	0.0%
	Capacity: 20,000–29,999	8,000.00	8,000.00	-	8,000.00	0.0%
	Capacity: 30,000–39,999	16,000.00	16,000.00	-	16,000.00	0.0%
	Capacity: 40,000–49,999	24,000.00	24,000.00	-	24,000.00	0.0%
	Capacity: 50,000–59,999	32,000.00	32,000.00	-	32,000.00	0.0%
	Capacity: 60,000–69,999	40,000.00	40,000.00	-	40,000.00	0.0%
	Capacity: 70,000–79,999	48,000.00	48,000.00	-	48,000.00	0.0%
	Capacity: 80,000–89,999	56,000.00	56,000.00	-	56,000.00	0.0%
	Capacity: 90,000+	64,000.00	64,000.00	-	64,000.00	0.0%
Application for transfer of premises licence		23.00	23.00	-	23.00	0.0%
Application for variation of premises licence to specify premises supervisor		23.00	23.00	-	23.00	0.0%
Application for minor variation of premises licence		89.00	89.00	-	89.00	0.0%
Application to substitute mandatory condition for community premises (if not made simultaneously with another application)		23.00	23.00	-	23.00	0.0%
Application for interim authority notice		23.00	23.00	-	23.00	0.0%
Request for duplicate copy of premises licence following loss/theft/damage		10.50	10.50	-	10.50	0.0%
Change of name or address on premises licence		10.50	10.50	-	10.50	0.0%
Premises licences – annual fees						
Annual fee (payable on anniversary of grant of licence)	Band A	70.00	-	70.00	70.00	0.0%
	Band B	180.00	-	180.00	180.00	0.0%
	Band C	295.00	-	295.00	295.00	0.0%
	Band D	320.00	-	320.00	320.00	0.0%
	Band D with multiplier	640.00	-	640.00	640.00	0.0%
	Band E	350.00	-	350.00	350.00	0.0%
	Band E with multiplier	1,050.00	-	1,050.00	1,050.00	0.0%
	Site under construction/development	295.00	-	295.00	295.00	0.0%
	Exempt	No fee	No fee	No fee	No fee	0.0%
Additional annual fee for high-capacity premises (payable in addition to the standard annual fee)	Capacity: 5,000–9,999	500.00	-	500.00	500.00	0.0%
	Capacity: 10,000–14,999	1,000.00	-	1,000.00	1,000.00	0.0%
	Capacity: 15,000–19,999	2,000.00	-	2,000.00	2,000.00	0.0%
	Capacity: 20,000–29,999	4,000.00	-	4,000.00	4,000.00	0.0%
	Capacity: 30,000–39,999	8,000.00	-	8,000.00	8,000.00	0.0%
	Capacity: 40,000–49,999	12,000.00	-	12,000.00	12,000.00	0.0%
	Capacity: 50,000–59,999	16,000.00	-	16,000.00	16,000.00	0.0%
	Capacity: 60,000–69,999	20,000.00	-	20,000.00	20,000.00	0.0%
	Capacity: 70,000–79,999	24,000.00	-	24,000.00	24,000.00	0.0%
	Capacity: 80,000–89,999	28,000.00	-	28,000.00	28,000.00	0.0%
	Capacity: 90,000+	32,000.00	-	32,000.00	32,000.00	0.0%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2024/25					
	2023/24 Charge	2024/25 Proposed Charge			% change
		Application	Licence	Total fee	
Temporary event notices					
Temporary event notice (standard) - submission fee	21.00	21.00	-	21.00	0.0%
Temporary event notice (late) - submission fee	21.00	21.00	-	21.00	0.0%
Duplicate copy of notice following theft/loss/damage	10.50	10.50	-	10.50	0.0%
Miscellaneous					
Application for provisional statement	315.00	315.00	-	315.00	0.0%
Notification of legal/financial interest in premises	21.00	21.00	-	21.00	0.0%
Animal licences					
*Where licences for multiple animal activities are issued under The Animal Welfare (Licensing of Activities Involving Animals)(England) Regulations 2018, the fees will be equivalent to the higher cost activity.					

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2024/25					
	2023/24 Charge	2024/25 Proposed Charge			% change
		Application	Licence	Total fee	
Animal boarding establishments					
Application for new animal boarding establishment licence (up to 3yrs)	703.00	640.00	70.00	710.00	1.0%
Application to renew animal boarding establishment licence (3yrs)	459.00	390.00	70.00	460.00	0.2%
Application for a new animal boarding establishment Franchise	606.00	540.00	70.00	610.00	0.7%
Application to renew a franchise	362.00	292.00	70.00	362.00	0.0%
Application to vary animal boarding establishment licence (Qualified officer inspection may be required)	235.00	215.00	20.00	235.00	0.0%
Application to vary a franchise to add premises (Qualified officer inspection will be required for each additional premises)	180.00	190.00	-	190.00	5.6%
Application to vary to reduce numbers or types of animals or activities.	32.00	35.00	-	35.00	9.4%
Re-evaluation of star rating (Qualified officer inspection may be required)	32.00	35.00	-	35.00	9.4%
Application to vary an animal boarding establishment (administrative matters only)	32.00	35.00	-	35.00	9.4%
Qualified officer inspection (where required)	97.00	100.00			3.1%
Veterinary inspection of premises * (where required)	Recharged at cost				
Dangerous wild animals					
Application for licence to keep dangerous wild animals (2yr) (plus cost of vet inspection)	206.00	145.00	65.00	210.00	1.9%
Application to renew licence to keep dangerous wild animals (2yr) (plus cost of vet inspection)	206.00	145.00	65.00	210.00	1.9%
Application to vary licence conditions (new species/increased numbers of animals)	113.00	95.00	20.00	115.00	1.8%
Application to vary licence conditions (administrative matters only)	32.00	35.00	0.00	35.00	9.4%
Veterinary inspection of premises *	Recharged at cost				
Dog breeding establishments					
Application for new dog breeding licence (plus cost of vet inspection) (up to 3 yrs)	705.00	650.00	65.00	715.00	1.4%
Application to renew dog breeding licence (plus cost of vet inspection) (up to 3 yrs)	460.00	410.00	65.00	475.00	3.3%
Application to vary an animal breeding establishment (inspection may be required)	111.00	50.00	65.00	115.00	3.6%
Re-evaluation of star rating (inspection may be required)	32.00	35.00	0.00	35.00	9.4%
Application to vary licence (administrative matters only)	32.00	35.00	0.00	35.00	9.4%
Qualified officer inspection (where required)	97.00	100.00			3.1%
Veterinary inspection of premises *	Recharged at cost				
Pet shops					
Application for new pet shop licence (up to 3yrs)	703.00	640.00	70.00	710.00	1.0%
Application to renew pet shop licence(up to 3yrs)	457.00	390.00	70.00	460.00	0.7%
Application to vary a pet shop licence (Qualified officer inspection may be required)	208.00	220.00	0.00	220.00	5.8%
Application to vary a pet shop licence - reduce animals	32.00	35.00	0.00	35.00	9.4%
Re-evaluation of star rating (Qualified officer inspection may be required)	32.00	35.00	0.00	35.00	9.4%
Application to vary licence (administrative matters only)	32.00	35.00	0.00	35.00	9.4%
Qualified officer inspection (where required)	97.00	100.00			3.1%
Veterinary inspection of premises * (where required)	Recharged at cost				

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	2023/24 Charge	2024/25 Proposed Charge			% change	
		Application	Licence	Total fee		
Riding establishments						
Application for new riding establishment licence	566.00	525.00	65.00	590.00	4.2%	
Application to renew riding establishment licence (plus cost of vet inspection)	362.00	380.00	0.00	380.00	5.0%	
Application to vary a riding establishment licence (Inspection may be required)	111.00	50.00	65.00	115.00	3.6%	
Application to vary - to reduce licensable activities or numbers of animals	32.00	35.00	0.00	35.00	9.4%	
Re-evaluation of star rating (Inspection may be required)	32.00	35.00	0.00	35.00	9.4%	
Application to vary licence (administrative matters only)	32.00	35.00	0.00	35.00	9.4%	
Qualified officer inspection (where required)	97.00	100.00			3.1%	
Veterinary inspection of premises *	Recharged at cost					
Keeping of Exhibition/Performing Animals						
Application for a new licence for keeping exhibition/performing animals	445.00	415.00	55.00	470.00	5.6%	
Application for to renew licence for keeping exhibition/performing animals	362.00	320.00	55.00	375.00	3.6%	
Application to vary licence to keep or train animals for exhibition (Qualified officer inspection may be required)	208.00	195.00	20.00	215.00	3.4%	
Application to vary a licence for keeping exhibition/performing animals to reduce licensable activities or number of animal	32.00	35.00	0.00	35.00	9.4%	
Application to vary licence (administrative matters only)	32.00	35.00	0.00	35.00	9.4%	
Qualified officer inspection (where required)	97.00	100.00			3.1%	
Veterinary inspection of premises * (where required)	Recharged at cost					
Zoos						
Application for new zoo licence (4yr) (plus cost of vet inspection)	2,064.00	1,780.00	320.00	2,100.00	1.7%	
Application to renew zoo licence (6yr) (plus cost of vet inspection)	1,404.00	1,180.00	320.00	1,500.00	6.8%	
Application to vary zoo licence (plus cost of vet inspection)	2,064.00	1,780.00	320.00	2,100.00	1.7%	
Application to transfer zoo licence (plus cost of vet inspection)	243.00	220.00	45.00	265.00	9.1%	
Veterinary inspection of premises *	Recharged at cost					
Betting, gambling and lottery licences						
Lottery registrations						
Registration of society for small society lotteries	40.00	40.00	0.00	40.00	0.0%	
Annual fee (payable on anniversary of registration)	20.00	0.00	20.00	20.00	0.0%	
Notices						
Temporary use notice submission fee	409.00	409.00	0.00	409.00	0.0%	
Duplicate copy of temporary use notice following theft/loss/damage	18.00	20.00	0.00	20.00	11.1%	
Occasional use notice submission fee	No fee	No fee	No fee	No fee	0.0%	
Permits						
Notification of 1-2 gaming machine in alcohol-licensed premises	50.00	50.00	0.00	50.00	0.0%	
Licensed premises gaming machine permit	Application for new permit	150.00	150.00	0.00	150.00	0.0%
	Application for variation of permit	100.00	100.00	0.00	100.00	0.0%
	Application for transfer of permit	25.00	25.00	0.00	25.00	0.0%
	Change of name or address	25.00	25.00	0.00	25.00	0.0%
	Replacement - theft/loss	15.00	15.00	0.00	15.00	0.0%
	Annual fee	50.00	0.00	50.00	50.00	0.0%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2024/25						
		2023/24 Charge	2024/25 Proposed Charge			
			Application	Licence	Total fee	% change
Club gaming permit	Application for new permit (standard)	200.00	200.00	0.00	200.00	0.0%
	Application for new permit (fast track)	100.00	100.00	0.00	100.00	0.0%
	Application for variation of permit	100.00	100.00	0.00	100.00	0.0%
	Application for renewal of permit (standard)	200.00	200.00	0.00	200.00	0.0%
	Application for renewal of permit (fast track)	100.00	100.00	0.00	100.00	0.0%
	Replacement - theft/loss	15.00	15.00	0.00	15.00	0.0%
	Annual fee	50.00	0.00	50.00	50.00	0.0%
Club machine permit	Application for new permit (standard)	200.00	200.00	0.00	200.00	0.0%
	Application for new permit (fast track)	100.00	100.00	0.00	100.00	0.0%
	Application for variation of permit	100.00	100.00	0.00	100.00	0.0%
	Application for renewal of permit (standard)	200.00	200.00	0.00	200.00	0.0%
	Application for renewal of permit (fast track)	100.00	100.00	0.00	100.00	0.0%
	Replacement - theft/loss	15.00	15.00	0.00	15.00	0.0%
	Annual fee	50.00	0.00	50.00	50.00	0.0%
Prize gaming permit	Application for new permit	300.00	300.00	0.00	300.00	0.0%
	Application for renewal of permit	300.00	300.00	0.00	300.00	0.0%
	Change of name or address	25.00	25.00	0.00	25.00	0.0%
	Replacement - theft/loss	15.00	15.00	0.00	15.00	0.0%
Family entertainment centre gaming machine permit	Application for new permit	300.00	300.00	0.00	300.00	0.0%
	Application for renewal of permit	300.00	300.00	0.00	300.00	0.0%
	Change of name or address	25.00	25.00	0.00	25.00	0.0%
	Replacement - theft/loss	15.00	15.00	0.00	15.00	0.0%
Premises licences - applications						
Application for new premises licence (without provisional statement)	Adult gaming centre	1,282.00	1,345.00	0.00	1,345.00	4.9%
	Betting (track)	1,282.00	1,345.00	0.00	1,345.00	4.9%
	Betting (other)	1,282.00	1,345.00	0.00	1,345.00	4.9%
	Bingo	1,282.00	1,345.00	0.00	1,345.00	4.9%
	Family entertainment centre	1,282.00	1,345.00	0.00	1,345.00	4.9%
Application for new premises licence (with provisional statement)	Adult gaming centre	883.00	925.00	0.00	925.00	4.8%
	Betting (track)	883.00	925.00	0.00	925.00	4.8%
	Betting (other)	883.00	925.00	0.00	925.00	4.8%
	Bingo	883.00	925.00	0.00	925.00	4.8%
	Family entertainment centre	883.00	925.00	0.00	925.00	4.8%
Application for provisional statement	Adult gaming centre	1,282.00	1,345.00	0.00	1,345.00	4.9%
	Betting (track)	1,282.00	1,345.00	0.00	1,345.00	4.9%
	Betting (other)	1,282.00	1,345.00	0.00	1,345.00	4.9%
	Bingo	1,282.00	1,345.00	0.00	1,345.00	4.9%
	Family entertainment centre	1,282.00	1,345.00	0.00	1,345.00	4.9%

All fees and charges are exclusive of VAT unless otherwise stated

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2024/25						
		2023/24 Charge	2024/25 Proposed Charge			% change
			Application	Licence	Total fee	
Application for variation of premises licence	Adult gaming centre	883.00	925.00	0.00	925.00	4.8%
	Betting (track)	883.00	925.00	0.00	925.00	4.8%
	Betting (other)	883.00	925.00	0.00	925.00	4.8%
	Bingo	883.00	925.00	0.00	925.00	4.8%
	Family entertainment centre	883.00	925.00	0.00	925.00	4.8%
Application for transfer of premises licence	Adult gaming centre	372.00	390.00	0.00	390.00	4.8%
	Betting (track)	372.00	390.00	0.00	390.00	4.8%
	Betting (other)	372.00	390.00	0.00	390.00	4.8%
	Bingo	372.00	390.00	0.00	390.00	4.8%
	Family entertainment centre	372.00	390.00	0.00	390.00	4.8%
Application for reinstatement of premises licence	Adult gaming centre	372.00	390.00	0.00	390.00	4.8%
	Betting (track)	372.00	390.00	0.00	390.00	4.8%
	Betting (other)	372.00	390.00	0.00	390.00	4.8%
	Bingo	372.00	390.00	0.00	390.00	4.8%
	Family entertainment centre	372.00	390.00	0.00	390.00	4.8%
Duplicate copy of licence following theft/loss/damage		18.00	20.00	0.00	20.00	11.1%
Change of name or address on premises licence		41.00	45.00	0.00	45.00	9.8%
Premises licences – annual fees						
Annual fee (payable 30 days after the licence takes effect, and then annually on the anniversary of the grant of the licence)	Adult gaming centre	564.00	0.00	590.00	590.00	4.6%
	Betting (track)	564.00	0.00	590.00	590.00	4.6%
	Betting (other)	564.00	0.00	590.00	590.00	4.6%
	Bingo	564.00	0.00	590.00	590.00	4.6%
	Family entertainment centre	564.00	0.00	590.00	590.00	4.6%
Charity collections						
House-to-house collections						
Application for house to house collection licence		No fee	0.00	0.00	No fee	0.0%
Street collections						
Application for street collection licence		No fee	0.00	0.00	No fee	0.0%
Hypnotism						
Authorisation of hypnotism performance		No fee	0.00	0.00	No fee	0.0%
Scrap metal dealers						
Application for new scrap metal site licence (3yr)		342.00	290.00	70.00	360.00	5.3%
Application for new scrap metal collectors licence (3yr)		246.00	230.00	35.00	265.00	7.7%
Application to renew scrap metal site licence (3yr)		322.00	275.00	70.00	345.00	7.1%
Application to renew scrap metal collectors licence (3yr)		227.00	210.00	35.00	245.00	7.9%
Application to vary scrap metal licence - change of licensee details		19.00	20.00	1.00	21.00	10.5%
Application to vary scrap metal licence - change of licensed sites		96.00	100.00	1.00	101.00	5.2%
Application to vary scrap metal licence - change of site managers		57.00	60.00	1.00	61.00	7.0%
Application to vary scrap metal licence - site to collectors licence		35.00	35.00	1.00	36.00	2.9%
Application to vary scrap metal licence - collectors to site licence		169.00	130.00	45.00	175.00	3.6%
Sex establishments						
Application for new sex establishment licence		2,372.00	2,130.00	285.00	2,415.00	1.8%
Application for renewal of sex establishment licence		1,908.00	1,635.00	285.00	1,920.00	0.6%
Application for variation of sex establishment licence		1,036.00	925.00	130.00	1,055.00	1.8%
Application for transfer of sex establishment licence		465.00	485.00	0.00	485.00	4.3%
Skin piercing, tattooing, etc.						
Application for registration of skin piercing, etc., premises		266.00	280.00	0.00	280.00	5.3%
Application for registration of skin piercing, etc., operator		125.00	130.00	0.00	130.00	4.0%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2024/25						
		2023/24 Charge	2024/25 Proposed Charge			% change
			Application	Licence	Total fee	
Street trading						
Street trading consent (annual) (1 year)	New (1 vehicle/pitch)	742.00	475.00	290.00	765.00	3.1%
	Renewal (1 vehicle/pitch)	675.00	475.00	290.00	675.00	0.0%
	Additional fee per extra vehicle/pitch	82.00	40.00	45.00	85.00	3.7%
	Interim substitution of vehicle	28.00	30.00	0.00	30.00	7.1%
	Other consent variation	158.00	170.00	0.00	170.00	7.6%
Street trading consent (single event)	Commercial event	177.00	185.00	0.00	185.00	4.5%
	Community/charity event	33.00	35.00	0.00	35.00	6.1%
Street trading consent partial year (up to 6 months)		383.00	255.00	150.00	405.00	5.7%
Taxis and private hire						
Driver licences						
Hackney Carriage Drivers Licence (3 years) [external e-form/checks]	New	309.00	325.00	0.00	325.00	5.2%
	Renewal	238.00	255.00	0.00	255.00	7.1%
	Theft/loss of badge	22.00	25.00	0.00	25.00	13.6%
Private Hire Drivers Licence (3 years) [external e-form/checks]	New	309.00	325.00	0.00	325.00	5.2%
	Renewal	251.00	255.00	0.00	255.00	1.6%
	Theft/loss of badge	22.00	25.00	0.00	25.00	13.6%
Dual HC/PH Drivers Licence (3 years) [external e-form/checks]	New	338.00	360.00	0	360.00	6.5%
	Renewal	279.00	295.00	0	295.00	5.7%
	Renewal & Upgrade	272.00	280.00	0	280.00	2.9%
	Interim Upgrade (+£1 / unexpired month)	79.00	85.00	0	85.00	7.6%
	Theft/loss of badge (per)	22.00	25.00	0.00	25.00	13.6%
Disclosure & Barring Service (DBS) enhanced disclosure * [in-house]		Recharged at cost + £15 admin		80.00		0.0%
External identity check (DBS route 2 verification) * [in-house]		Recharged at cost		10.00		0.0%
Driving licence verification check * [in-house]		Recharged at cost		10.00		0.0%
Driver knowledge tests						
Hackney carriage written local/legal test	Full test	84.00	90.00		90.00	7.1%
	Conditions only	46.00	50.00		50.00	8.7%
Private hire written local/legal test	Full test	84.00	90.00		90.00	7.1%
	Conditions only	46.00	50.00		50.00	8.7%
Dual HC/PH driver written local/legal test	Full test	84.00	90.00		90.00	7.1%
	Conditions only	46.00	50.00		50.00	8.7%
Versant English language assessment	Test fee *	Recharged at cost		31.80		
	Administration fee	15.00	15.00	0.00	15.00	0.0%
Operator licences						
Private hire operator licence (5 years)	New (0-3 vehicles)	487.00	515.00		515.00	5.7%
	New (4+ vehicles)	826.00	865.00		865.00	4.7%
	Renewal (1-3 vehicles)	487.00	515.00		515.00	5.7%
	Renewal (4+ vehicles)	826.00	865.00		865.00	4.7%
Vehicle licences						
Hackney carriage vehicle licence	New (1 year)	407.00	430.00		430.00	5.7%
	Renewal (1 year)	303.00	315.00		315.00	4.0%
	Renewal & substitution (1 year)	303.00	315.00		315.00	4.0%
	Interim substitution (remaining duration)	145.00	150.00		150.00	3.4%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2024/25						
		2023/24 Charge	2024/25 Proposed Charge			% change
			Application	Licence	Total fee	
(excludes compliance test fee)	Transfer of ownership	69.00	75.00		75.00	8.7%
	Theft/loss of rear plate	21.00	25.00		25.00	19.0%
	Theft/loss of front plate	21.00	25.00		25.00	19.0%
	Change of vehicle particulars	61.00	65.00		65.00	6.6%
Private hire vehicle licence (excludes compliance test fee)	New (1 year)	271.00	285.00		285.00	5.2%
	Renewal (1 year)	271.00	285.00		285.00	5.2%
	Renewal & substitution (1 yr.)	275.00	290.00		290.00	5.5%
	Interim substitution (remaining duration)	145.00	150.00		150.00	3.4%
	Transfer of ownership	69.00	75.00		75.00	8.7%
	Theft/loss of rear plate	21.00	25.00		25.00	19.0%
	Theft/loss of front plate	21.00	25.00		25.00	19.0%
	Change of vehicle particulars	61.00	65.00		65.00	6.6%
Vehicle MOT and compliance test * (payable direct to test station)	Recharged at cost		52.00			
Other fees						
Duplicate copy of licence following theft/loss/damage		18.00	20.00		20.00	11.1%
General service charges						
Photocopies (per A4 side, at officers discretion, subject to legal restrictions)		0.20	0.25		0.25	25.0%
Copy of interview recording following PACE interview (per tape/disc)		19.00	20.00		20.00	5.3%
Copy of public register entry (where kept and made available by statute) (per entry)		18.00	20.00		20.00	11.1%
Request for duplicate copy of licence following loss/theft/damage (where not otherwise listed)		17.00	20.00		20.00	17.6%
Licensing pre-application advice (per whole or part hour)		53.00	55.00		55.00	3.8%